

BY-LAWS OF THE IOU MEMBERSHIP COMMITTEE
Approved by the IOU Board of Directors, Fall 2004

Purpose

1. To maintain an official list of members of the Union.
2. To maintain and increase membership in the Union, and institutional subscriptions to its publications.
3. To provide mailing lists of members and subscribers as needed for various purposes.
4. To sell or distribute printed and other materials of the Union such as back issues of publications, checklists, pamphlets, books, badges, and other items of interest to the membership.
5. To actively promote the Union to members and potential members.
6. To represent the interests of the membership by making recommendations to the Board and others for ways to recruit new members, and improve benefits to the membership.

Membership Committee Structure

1. The committee shall consist of up to seven members, one of whom is the Registrar.
2. The Board of Directors set the Registrar's term. The other members shall be appointed by the Board for five-year terms in a manner to allow for both continuity and turnover. Terms begin after the first annual meeting of the Union in the year of appointment. No member shall serve consecutive terms.
3. A member may be involuntarily removed from the committee by a unanimous vote of the other six members and approval by the Board of Directors.
4. The committee may make recommendations to the Board for filling vacancies, whether expired or vacated.
5. The committee shall elect its officers, which shall include at least a chairperson.
6. The committee may appoint ex officio members.
7. Qualifications for membership on the committee should include, where feasible, leadership experience with other organizations, experience with membership recruitment in non-profit organizations, and interests representative of the membership and consistent with the purposes of the Union.

Membership Committee Procedures

1. The committee may set up such procedures as are needed for its operation as long as they do not conflict with the constitution of the Union or the committee by-laws.
2. The committee may recommend changes in the bylaws to the Board.
3. The Membership Committee Chairperson or any two members of the committee may call meetings as needed. Business may also be conducted by mail, by phone or electronically.
4. Formal actions of the committee require positive votes from a majority of committee members.
5. The membership list should be maintained in a computer by the Registrar to provide rapid updating and printing of lists and/or mailing labels as needed.
6. The committee may enlist others to help carry out their mission.

Finances:

1. The committee shall submit an annual prospective budget for activities under the purview of the committee.
2. No monies shall be expended beyond that approved by the Board or President acting for the Board
3. No members shall receive remuneration for serving on the committee other than for approved expenses as reflected in the annual budget or as approved by the President acting for the Board of Directors.